

# What Should Go Into Your Infoshred Container?

## ✓ YES

### ■ Confidential Material!

Any document or piece of paper containing sensitive information.

- Stapled Paper
- Paper clips
- Binder clips
- Colored Paper
- Manila Folders
- Hanging Folders
- Medical Charts
- Rubber Bands
- Carbon Paper



## ⊘ NO

- Coffee Cups
- Beverage Containers
- Food Packaging
- Food Waste
- Plastics
- Brown Paper Bags
- Plastic Bags
- Newspapers
- Magazines
- Three Ring Binders
- Cardboard
- Tissue or Tissue Boxes
- Paper Towels
- Medical Waste
- **Ammunition, solid metal or batteries.**

## Technology Related Materials

**Please use a separate, labeled container.**  
Call customer service to arrange for destruction services.



- \* CDs
- \* Back-up tapes
- \* VHS tapes
- \* Hard drives
- \* Microfilm
- \* Toner Cartridges
- \* Cell phones
- \* X-ray film

**Don't forget, we offer Record Storage Services**

Any questions please contact [customerservice@infoshred.com](mailto:customerservice@infoshred.com)

**1-888-800-1552**